

ORAL REPORTS

THE FINAL PORTION OF YOUR TERM PAPER PROJECT IS TO PREPARE FOR THE CLASS AN ORAL PRESENTATION. YOUR PRESENTATION SHOULD REFLECT WHAT YOU HAVE LEARNED IN YOUR RESEARCH AND MUST CONFORM TO THE FOLLOWING GUIDELINES:

- length, 5 - 10 minutes. Presentations longer or shorter than the allotted time will be downgraded significantly. Aim for seven or eight minutes and you should be fine.
- you must prepare notes to speak from. They may be extensive or sketchy, but must exist even if you feel you don't need them. Your notes will be submitted to Mr. Young. If your report includes names, dates and other numbers you might want to consider jotting them down in your notes.
- you may speak about any or all of the information you uncovered in your research. Feel free to concentrate on only one aspect of your paper, or to include information that never made it into the final version of your paper.
- stand erect, speak loudly and clearly, and try to make your presentation interesting. Boring your classmates is probably not a good idea.
- don't read your report. Know it well enough that you can look up often. It is important to make eye contact with your audience.
- practice your speech aloud, in front of an audience. Your dog, stuffed animals, siblings, parents or even a mirror will do, but the only way to accurately time your presentation is to read it aloud several times.
- you are encouraged to use props. Maps, pictures, illustrations and objects to help enliven your report. Feel free to come in character.
- after you have finished, there will be a question/answer session where the class will pose questions regarding your topic. You are not expected to necessarily know the answer to every question asked, but you may be amazed by how many questions you will be able to answer. This session does not count towards your 5 - 10 minute speaking time.

Remember→ practice your talk aloud, several times, before presenting it to the class!